AGENDA
HOUSING AUTHORITY OF THE COUNTY OF MONTEREY
REGULAR BOARD MEETING
BOARD OF COMMISSIONERS

DATE: Monday, December 12, 2011
TIME: 4:30 p.m.
PLACE: Housing Authority of the County of Monterey
        Central Office
        123 Rico Street
        Salinas, CA 93907

1. CALL TO ORDER (Pledge of Allegiance)

2. ROLL CALL
   Chair Elizabeth Williams 
   Vice Chair Kevin Healy 
   Commissioner Josh Stewart 
   Commissioner Alan Styles 
   Commissioner Tom Espinoza 
   Commissioner Andrew Jackson 
   PRESENT
   ABSENT

3. COMMENTS FROM THE PUBLIC

4. CONSENT AGENDA
   Items on the Consent Agenda are considered routine and, therefore, do not require separate discussion. However, if discussion is necessary or if a member of the public wishes to comment on any item, the item may be removed from the Consent Agenda and considered separately. Questions of clarification may be made by Commissioners without removal from the Consent Agenda. The Consent Agenda is adopted in one motion.

   A. Minutes - Approval of Minutes of the Regular Board Meeting held November 21, 2011
   B. Minutes – Approval of Minutes of the Joint Special HACM/HDC Board meeting held November 21, 2011
   C. Job Description Revisions: Executive Assistant, Director of Finance, Housing Programs Manager, and Housing Management Manager
   D. Maintenance/Quality Control Inspector Job Description Revision
   E. Amend Conflict of Interest Code of the Housing Authority of the County of Monterey

5. REPORTS OF COMMITTEES
   Personnel Committee
   Commissioner Tom Espinoza, Chairman
   Finance/Development Committee
   Commissioner Alan Styles, Chairman
   Monterey County Housing, Inc.
   Tony Caldwell, Representative
   Affordable Acquisitions
   Tony Caldwell, Representative
   Monterey County Housing Development Corporation
   Starla Warren, President
   TVI & Tyran Village Affordable Housing LP
   Starla Warren, Authorized Signature
   Rippling River Affordable Housing LLC & LP
   Starla Warren, Authorized Signature
6. **REPORT OF SECRETARY**
   
   A. Executive Report

7. **OLD BUSINESS**
   
   A. HACM Board Retreat
   
   B. NAHRO Legislative Conference

8. **NEW BUSINESS**
   
   A. Resolution 2720: Conflict of Interest Policy Revision
   
   B. Resolution 2721: Semi-Annual Write-offs
   
   C. Change March 2012 Board and Committee Meeting Dates
   
   D. Executive Director’s Contract

9. **INFORMATION**
   
   A. Finance Report
   
   B. Human Resources Report
   
   C. Development Report
   
   D. Property Management Report
   
   E. Asset Management Report
   
   F. Housing Programs Report

10. **CLOSED SESSION**
    
    The Board of Commissioners will meet in Closed Session for the following purpose and reason:
    
    A. Government Code Section 54957(b): Personnel Matters

11. **COMMISSIONER COMMENTS**

12. **ADJOURNMENT**