Commissioners met at the Central Office. The meeting was called to order by Chair Alan Styles at 6 p.m. Present: Chair Alan Styles, and Commissioners: York Gin, Mike Nichols, Josh Stewart, Tim Escamilla, and Carol Schneider. Absent: Vice Chair Lyn Ann Rosen. Also Present: Jim Nakashima, Executive Director; Mary Jo Zenk, Deputy Executive Director/Chief Financial Officer; Barry Phillips, Chief Administrative Officer; Rosie Anderson, Director Housing Assistance Programs; Ulysses Pollard, Director Housing Management; Starla Warren, Director of Housing Development; Lynn Santos, Finance Manager; and Sandra Reeder, Community Development Planner. Recorder: Sandy Tebbs

COMMENTS FROM THE PUBLIC: Chair Styles wished Commissioner Stewart a happy birthday this month.

CONSENT AGENDA

A. Minutes Approval of the Minutes of the Regular Board Meeting held on December 17, 2001
   Approval of the Minutes of the Special Board Meeting held on January 2, 2002.

B. Bills Ratification of payment of bills for the month of December 2001

Upon motion by Commissioner Stewart, seconded by Commissioner Gin, the Board approved the Consent Agenda. Motion carried with the following vote:

AYES: Styles, Gin, Nichols, Stewart, Escamilla, Schneider
NOES: None
ABSENT: Rosen

REPORTS OF COMMITTEES

Finance/Development Committee: Personnel Committee:
Monterey County Housing, Inc.: Affordable Acquisitions:

No added agenda items were reported by the Committee representatives.

REPORT OF SECRETARY

A. Executive Report: There were no changes to the Executive Report
B. Administrative Report: Mr. Phillips noted one addition to his written report is that the HACM lobby area of the central office will be used as polling locations for the March and November elections.
C. Finance Report: There were no changes to the Finance Report
D. Development Report: Mr. Nakashima noted for the record that Ms. Zenk will not be involved with the VTC issue because her husband works for the VTC. Commissioner Escamilla noted for the record that he could not participate on the 123 Rossi Street issue due to a business conflict of interest with the Probation Department.
E. Housing Management Report: There were no changes to the Housing Management Report.
F. Eligibility/Section 8 Reports: There were no changes to the Eligibility/Section 8 Reports.

OLD BUSINESS
A. Proposed Change to HACM Policy-Computer Hardware and Software Security - Policy 410

Upon motion by Commissioner Schneider, seconded by Commissioner Nichols, the Board approved changes to HACM Personnel Policy 410. Motion carried with the following vote:

AYES: Styles, Gin, Nichols, Stewart, Escamilla, Schneider
NOES: None
ABSENT: Rosen

NEW BUSINESS

A. Resolution No. 2130 - Approval for Painting Contract

Commissioner York suggested that not only the names of the bidders but their cities be included in the information memorandum.

Upon motion by Commissioner Stewart, seconded by Commissioner Gin, the Board adopted Resolution 2130 awarding the contract to Webb Painting and authorizing the Executive director to execute the contract to paint the Wheeler public housing property. Motion carried with the following vote:

AYES: Styles, Gin, Nichols, Stewart, Escamilla, Schneider
NOES: None
ABSENT: Rosen

B. Resolution No. 2131 - 2001/2002 Revised Budget

Upon motion by Commissioner Stewart, seconded by Commissioner Gin, the Board adopted Resolution 2131 amending the Agency-wide Budget for Fiscal Year Beginning July 1, 2001 and ending June 30, 2002. Motion carried with the following vote:

AYES: Styles, Gin, Nichols, Stewart, Escamilla, Schneider
NOES: None
ABSENT: Rosen

C. Section 8 Administrative Plan Revisions

Upon motion by Commissioner Stewart, seconded by Commissioner Schneider, the Board approved the Revisions on the Section 8 Administrative Plan. Motion carried with the following vote:

AYES: Styles, Gin, Nichols, Stewart, Escamilla, Schneider
NOES: None
ABSENT: Rosen

D. Letter of Support for MoCHA

Upon motion by Commissioner Stewart, seconded by Commissioner Nichols, the Board approved the letter of support for the Monterey County Housing Alliance (MoCHA) Housing Opportunity Center with changes as recommended by the Board. Motion carried with the following vote:

AYES: Styles, Gin, Nichols, Stewart, Escamilla, Schneider
NOES: None
ABSENT: Rosen

E. PHAS Advisory Score for FY 2001: For information only.

F. Energy and Water Performance Contracting Program: For information only.

G. Position Revision - IT Associate: For information only.
H. Telephone System Update: For information only.

I. Status Report on the Army/Navy Residential Communities Initiative (RCI): For information only.

J. Notice to Purchase King City Elderly Housing Associates: For information only.

COMMISSIONER COMMENTS

Commissioner Stewart thanked the Board for remembering his birthday.

Commissioner Escamilla mentioned that he attended a residents meeting the other day regarding the annual review.

Commissioner Schneider asked about the lift station issue. Mr. Pollard noted the bid had been received and they would start to replace the lift station at 44 Natividad soon.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:53 p.m.